# Special Funding Request Form

CARES Act Emergency Grant Funding Request

The U.S. Department of Education (USDOE) released guidance related to CARES Act emergency grant funding to higher education institutions to assist students with unmet expenses as a result of COVID-19. Funds must be used to cover expenses related to the disruption of campus operations due to coronavirus, such as:

* course materials
* technology
* food
* housing
* health care
* childcare
* or other cost of attendance related item

Furthermore, USDOE guidelines require emergency grants only be distributed to students who are eligible to participate in federal Title IV aid programs. Students exclusively enrolled in online courses prior to March 13, 2020 are not eligible.

Students may complete and submit this form to request consideration for special emergency grant funding to assist with unmet expenses that exceed the previous disbursed emergency grant funding amount received.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By signing and submitting this form, I request consideration for an emergency grant in the amount $\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I understand funding is contingent upon availability, me meeting the outlined USDOE eligibility requirements, will be determined by the institution, and is limited to an amount to not exceed the maximum general payment amount applied to enrolled Pell Grant recipients. I further understand I am confirming I have a qualifying unmet expense according to the above guidelines and will utilize any disbursed funding to cover my qualifying need.

If approved for funding, any disbursed emergency grant funds will be released to you by either refund check or direct deposit, depending on the method you have setup with the college. A payment is not necessarily a reflection of your current student account balance, as these funds are disbursed directly to a student no matter if a current balance is owed to the institution.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_