



TENNESSEE COLLEGE
OF APPLIED TECHNOLOGY
JACKSBORO

October 20, 2020

Dear Student,

The U.S. Department of Education (USDOE) released guidance related to CARES Act emergency grant funding to higher education institutions. USDOE guidelines require emergency grants only be distributed to students who are eligible to participate in federal Title IV aid programs as outlined in Section 484 of title IV of the Higher Education Act. Students exclusively enrolled in online courses prior to March 13, 2020 are not eligible.

Ten percent of the emergency grant funds were reserved to assist students with additional needs. At this time, we have determined that the remaining funds should be distributed to affected students. Although you are considered qualified based on institutional criteria and affected by the transition to online learning due to COVID-19, USDOE regulations require funds be used to cover expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance, such as food, housing, course materials, technology, health care, and child care). Therefore, any emergency grant funds disbursed to you must be used for such qualifying expenses. Your acceptance of the funding is considered confirmation you have a qualifying expense. If you wish to return the funds to the institution, you must contact Accounts Receivable.

Payments will be mailed to your current mailing address on file. Our staff are available and willing to assist you with any additional questions you may have. Please do not hesitate to reach out to them at: Tim Smith at tim.smith@tcatjacksboro.edu or Leann Adkins at leann.adkins@tcatjacksboro.edu

Stay safe!

Dr. Debbie Petree
President